

## **Glossary for LPA Project Report**

- X – Completed
- NA – Not applicable
- Text in Red – Proposed completion date for a project milestone (example – Authorization to Advertise) or required documentation (example - Trailway License Agreement).

### **Project Information**

- Staff Assigned – Primary MoDOT contact person
- State Project Number – MoDOT project number, if applicable
- TIP Number – Project number from the Transportation Improvement Program (TIP) of the Mid-America Regional Council
- Federal Aid Project Number
- Project Sponsor – Lead local public agency (LPA), which is city, county, or civic organization sponsoring a federally funded transportation project
- Federal Bridge Number – Applies to BRM projects (on-system bridges)
- Bridge Number – Applies to BRO projects (off-system bridges)
- Project Description/Location
- Bid Opening Date – Date on which the LPA opens the contractor bids
- FFY Year Programmed/Construction Year – Federal Fiscal Year (FFY) to obligate federal funds for construction

### **Project Status**

- Congrats Letter Sent – Date of congratulations letter sent to the LPA on receiving federal funds
- Programming Data Form Submitted – Date on which MoDOT-District 4 (D4) sent the Programming Data Form to MoDOT-Central Office (CO)
- CE Clearance – Date of the Categorical Exclusion (CE) approval from the Federal Highway Administration
- 106 Clearance Approval – Date of the Section 106 compliance from the State Historic Preservation Office of the Missouri Department of Natural Resources
- Final Env Clearance – Approval date of MoDOT's Final Environmental Review (internal document)
- Funding Agreement to LPA – Date on which MoDOT-D4 sent the funding agreement to the LPA for partial execution
- Partially Executed Funding Agreement to MO – Date on which MoDOT-D4 sent the partially executed funding agreement to MoDOT-CO for full execution
- Executed Agreement to LPA – Date on which MoDOT-D4 sent the fully executed funding agreement to the LPA
- Total Federal Funding Amount in Agreement – Total amount of federal funding as shown in funding agreement

- Trailway/Sidewalk Agreement Executed – Date on which the Trailway License Agreement was fully executed
- RFQ Approval & Posted – Date on which the Request for Qualification (RFQ) solicitation was posted on the MoDOT website
- ESC Executed – Date on which the engineering services contract (ESC) was fully executed
- Obligation Date of PE Funds if Applicable – Approval date for the obligation of federal funds towards preliminary engineering, if applicable
- Prel Plans Submitted for Review – Date on which the preliminary plans was circulated to MoDOT-D4 staff for review
- Prel Plans Comments/Approval to LPA – Date on which MoDOT-D4 sent the preliminary plans review comments and/or approval to the LPA
- R/W Plans Review – Date on which the right of way plans was circulated to MoDOT-D4 for review
- R/W Plans Comments to LPA – Date on which MoDOT-D4 sent the right of way plans review comments to the LPA
- R/W Plans Approval – Date on which District 4 sent the right of way plans approval to the LPA
- R/W Notice to Proceed /A-Date – Date on which MoDOT-D4 provided authorization to the LPA to begin acquisition of right of way
- R/W Clearance/Certification Letter – Date on which MoDOT-D4 approved the LPA's right of way clearance certification. If no right of way was acquired, date of the LPA letter sent to MoDOT which certifies no new realty rights are needed
- Submitted for PS&E Review – Date on which the Plans, Specifications and Estimate (PS&E) was circulated to MoDOT-D4 staff for review
- PS&E Comments to LPA – Date on which MoDOT-D4 sent the PS&E review comments to the LPA
- PS&E to MO for Pre-Bid Review – Date on which MoDOT-D4 sent the PS&E to MoDOT-CO for review
- PS&E Approval & Request for Obligation – Date on which MoDOT-D4 sent the request of obligation for federal funds to MoDOT-CO for obtaining the authorization to advertise for bids
- Authorization to Advertise/Obligation of Funds – Date on which MoDOT-D4 sent the authorization to advertise for bids to the LPA
- Advertisement Date – Date of the first day on the advertisement to solicit contractor bids
- Request for Concurrence in Award – Date on which MoDOT-D4 sent the concurrence in award for the lowest bidder to MoDOT-CO for approval
- Bid Documents to MO for Post-Bid Review – Date on which MoDOT-D4 sent the bid documentation to MoDOT-CO for post-bid review
- Concurrence in Award – Date on which MoDOT-D4 sent the approval of the concurrence in award for the lowest bidder to the LPA